

## **SVKM's NMIMS Deemed to be University**

### **Sunandan Divatia School of Science, Navi Mumbai Campus**

#### **B. Sc. (Tech.) Cosmeticology and Perfumery**

##### **Instruction Sheet**

- 1. Introduction:** This Handout gives information about 4 yr program: B. Sc. (Tech.) Cosmeticology and Perfumery, Batch 2021)- Navi Mumbai campus.
- 2. Program & Intake:** 40 Seats
- 3. Eligibility Criteria**
  - 3.1 The candidate must have passed 12<sup>th</sup> Science or equivalent examination (Diploma in Chemical engineering/Diploma in Pharmacy/ ITI in Hair and Skin care, ITI in Cosmetics) from recognized board with minimum 50% aggregate marks.
  - 3.2 A candidate who has passed 12<sup>th</sup> Science or equivalent examination from IB Board should be either IB certificate or DP awarded with 24 credits compulsory, having passed 3 HL & 3 SL mandatorily from any stream.
  - 3.3 Candidates of CBSE, ICSE, should mention in the online registration / e-admission form (if selected) 10th/12th or equivalent aggregate marks of all the subjects for which the candidate has taken & appeared for (not best of four, five, six or seven). The candidate shall have passed all the subjects taken & appeared for in the applicable examination/s. The aggregate percentage of all subjects for which the candidate has taken & appeared will be taken into consideration for confirming eligibility of the candidate for the program at the time of admission.
  - 3.4 In case the mark sheet issued by the applicable Board / Institution is in percentile/s, the actual aggregate percentage of all the subjects appeared by the candidate will be taken into consideration.
  - 3.5 Candidates above 25 years of age are not eligible to apply.
  - 3.6 **For IB & Cambridge Candidate:** Candidates called for admission counseling on the basis of merit list & who do not have final mark sheet will be given "Provisional Admission" based on predicted scores. Fees will be accepted from such candidates but their admission will be confirmed on submission of final mark sheet before the commencement of the program if found eligible. Mark sheet/Transcripts issued by Board/University shall only be considered (School/Institute will not be accepted)

- 3.7 Submission of AIU equivalence certificate to confirm the eligibility for the program is mandatory for those candidates who have completed their 12<sup>th</sup> Science or equivalent examination from overseas board/Universities.
- 3.8 Those candidates who have passed or are appearing for 12<sup>th</sup> Science examination from a Board / University where Grade Point Average is given, such candidates must produce in writing from the Board / University concerned, the equivalent percentage for the GPA/CGPA obtained.
- 3.9 Candidate whose final mark sheet is not available at the time of admission is required to submit internet copy of result duly attested by Principal of the school / college, failing which candidate will not be admitted for the program.
- 3.10 Only single mark sheet with all compulsory subjects taken and passed will be considered, no compartmentalized mark sheet shall be considered.
- 3.10 Candidate will not be eligible if any subject is marked as ungraded/fail in the mark sheet / grade sheet. For absent/ungraded in any of the additional/non-mandatory subject will be considered as eligible provided such candidate is declared as pass by respective board.
- 3.11 Candidate appearing for their final 12<sup>th</sup> Science or equivalent examination can also apply provided they obtain the required minimum cut off marks and produce the entire necessary documents, in original, within the given stipulated time.

#### **4. Online registration & Payment of registration fee:**

##### **4.1 Online registration:**

- Visit [www.nmims.edu](http://www.nmims.edu) for online registration
- Before filling the online form, please read all the instruction carefully mentioned in instruction sheet & important dates

##### **4.2 Payment of registration fee:**

- Pay registration fee of Rs 1000/- (Non-refundable) (Please refer online registration for payment details.) Registration fee is non refundable

#### **5. Selection Process:**

- Merit list will be based on the performance of the candidates conducted through the online Computer Based Examination.
- The selection will be solely based on merit. In this regard, the decision of the NMIMS will be final and undisputable as shall be binding on all concerned.

- The admission test would be an objective type multiple choice
- Total marks : 100 ; Total questions :40 (2.5 marks each question)
- Duration will be 1 hr. i.e. 60 min
- The admission test is comprised based on below sections:
  - 1) General Knowledge
  - 2) Reasoning Ability

**6. Program Fees:** (for information only)

Program fees for 1<sup>st</sup> year B. Sc. (Tech.) Cosmetology and Perfumery, Batch 2021 is Rs. 1,10,000/-

- 7. Refund Rules:** If a student chooses to withdraw from the program of study in which he/ she is enrolled, the institution shall follow the following five-tier system for the refund of fees\* remitted by the student.

Sr. No.	Percentage of Refund of Fees*	Point of time when notice of withdrawal of admission is received in the Higher Educational Institutions (HEI)
(1)	100%	15 days or more before the formally-notified last date of admission
(2)	90%	Less than 15 days before the formally-notified last date of admission
(3)	80%	15 days or less after the formally-notified last date of admission
(4)	50%	30 days or less, but more than 15 days, after formally-notified last date of admission
(5)	00%	More than 30 days after formally-notified last date of admission

In case of (1) in the table above, the HEI concerned shall deduct an amount not more than 5% of the fees paid by the student, subject to a maximum of Rs. 5,000/- as processing charges from the refundable amount.

Note: Candidates to refer Important Dates of the respective programme.

The above refund rules are as per University Grants Commission (UGC) notification on Refund of Fees and Non-Retention of Original Certificates.

**Important Instructions:**

- Merit list will be prepared on the basis of the performance of the candidate in Computer based test.
- Candidates will be offered seats based on the availability of seat & candidates meritrank.

- If at any stage, it is found that a candidate does **not** satisfy the eligibility criteria or the information furnished by him/her in the application form is incorrect i.e 10 +2 or equivalent examination score, the candidate admission will be cancelled and fees will be refunded as per prescribed refund rules.
- Candidates of IB & Cambridge board will not be considered for admission /if admitted admission will be cancelled & fees will be refunded as per rule, if 10+2 or equivalent exam score is less than predicted score mentioned in online registration form & does not fall within cutoff.
- Please see the important dates and preserve it as a guide. All announcements from the NMIMS will be through its web site [www.nmims.edu](http://www.nmims.edu) and no individual communication will be sent to the candidate. **Kindly check website for regular updates.**
- It is the sole responsibility of the candidates to ascertain whether they possess the necessary and requisite qualification for the admission to the courses at NMIMS.
- For cancellation/ withdrawal of admission: Withdrawal /cancellation means voluntary withdrawal/cancellation by candidate for any reason. Candidate should email at [admissioncancellation@nmims.edu](mailto:admissioncancellation@nmims.edu), the soft copy of admission cancellation form duly filled and signed (available on [www.nmims.edu](http://www.nmims.edu) (<https://www.nmims.edu/students/>), fee paid receipt copy & cancelled cheque (personal account).
- Canvassing in any form will disqualify the candidate
- Candidate's documents will be verified at the time of admission/commencement of program (if selected) & if found not eligible, admission will be cancelled and fees will be refunded as per prescribed refund rule.
- NMIMS has full right to disqualify a candidate at any stage of admission process if found ineligible.
- All matters of dispute will be subject to the legal jurisdiction of Mumbai only.